

Liberal Learning Council
Meeting Minutes for September 20, 2017
Education Building 206 (1:30-2:50 PM)

Present: He Len Chung (Faculty), Dolores Dzubaty (Faculty), Dylan Friars (Student), Rita King (Staff), Matthew Kinghorn (Student), Lawrence (Larry) McCauley (Faculty), Christopher (Kit) Murphy (Associate Provost of Liberal Learning), Nina Ringer (Director, Writing Program)

Absent (with cause): Judit Kardos (Faculty), Maura Moore (Staff), Ann Marie Nicolosi (Faculty)

1. Welcome and introductions of new student representatives and staff members
2. Approval of meeting minutes from September 6, 2017 meeting
 - a. Minutes approved
3. Recap of first LLC meeting for Council members not present at September 6 meeting.
 - a. Reviewed AAC&U Summer Institute on General Education and Assessment
 - b. Reviewed timeline for the Liberal Learning revision AY 2017-18.
4. Election: Chair and Vice Chair
 - a. He Len Chung elected Chair.
 - b. Dolores Dzubaty elected Vice Chair.
5. Election: LLC faculty representative to CAP
 - a. No volunteers for this position.
 - b. He Len Chung will contact two absent faculty to discuss serving in this role.
6. Update about proposed procedure for course approval through the school curriculum committees
 - a. Steering will draft the new procedure and share with the LLC when available.
 - b. He Len Chung will contact faculty members who submitted course approval proposals since the LLPC last meeting (spring 2017) to alert them to the new procedure being drafted.
7. Discussion of degree-level goals
 - a. Council continued to make edits to degree-level goals.
 - b. Plan: Finalize goals at the October 4 meeting.

Meeting adjourned at 2:50.